



**Planning Commission
March 4, 2024, Minutes**

The meeting was called to order by Chairman Post at 7:01 p.m. followed by the pledge.

Roll Call – Gillett, Hoffman, Makuski, Herron and Post were all present.

Makuski motioned to approve the agenda, clarifying that Item #1, the O’Dell Private Road was a public hearing. Hoffman supported the motion. All members voted yes; motion carried.

Makuski motioned to approve the minutes from February 5, 2024, as presented. Herron supported the motion. All members voted yes; motion carried.

#1 – O’ Dell Private Road - Public Hearing – opened at 7:03 p.m. There were no public comments. Zoning Administrator Carrigan noted that there were inquiries, but no comments had been given in advance. Public Hearing was closed at 7:03 p.m. The Planning Commission discussed changes to the draft resolution.

Makuski motioned to recommend to the township board the approval of the plan submitted for the private road with the exceptions:

- to add a two-phase process of the road, phase 1 cul-de-sac to parcel 3.
- and to also incorporate changes to the resolution (draft resolution is attached to minutes)
 - to allow for phase 1 and 2 on the road, and to allow parcel 3 to build in phase 1 of the road project.
 - Change #2 to a 10-year expiration date on the final approval, extending the deadline from 2030 to 2035.

Gillett supported the motion. All members voted yes; motion carried.

#2 – Master Plan Discussion – the Planning Commission discussed the 2023 review of the master plan. Gillett motioned to approve the 2023 review of the Master Plan. It will need to be reviewed in five years. Hoffman supported the motion. All members voted yes; motion carried.

Adjourn – Makuski motioned to adjourn. Gillett supported the motion. All members voted yes; motion carried; meeting adjourned at 8:01 p.m.

Next meeting is April 1, 2024


Shantell Ford, Clerk


Date Approved