



**Regular Meeting of the Vergennes Township Board
February 19, 2024
Minutes**

The meeting was called to order by Supervisor Wittenbach at 7:00 p.m., followed by the Pledge.

Roll Call – Rasch, Mork, Wittenbach, Gillett, Ford present.

Approval of the Agenda – Gillett motioned to accept the agenda with the addition of Guest Lt Randy Keift from the Kent County Sheriff Department. Mork supported the motion. All members voted yes; **motion carried.**

Approval of the Consent Agenda –

- **Minutes** - January 15, 2024, Regular Meeting of the Township Board
- **Minutes** - January 17, 2024, Budget Workshop of the Township Board
- **Invoices and Payroll**
- **Treasurer's Report**

Gillett motioned to approve the consent agenda. Rasch supported the motion. All members voted yes; **motion carried.**

Guest - Lt Randy Keift, Kent County Sheriff's Department- Lt Keift presented an annual report on the service calls to and response times in Vergennes Township. During the past thirteen months, a total of 449 calls for service were responded to. A staffing study is underway that will hopefully add additional staffing to this area.

Guest – Lisa Plank, Executive Director of the Lowell Area Historical Museum Annual Report- The museum had 37,897 visitors this past year with a staff of three part-time employees and numerous volunteers. Tours, immersion classes for elementary students, youth summer camp, public speakers and a vibrant online presence are a few of the educational opportunities provided by the museum. Plans are being developed for interpretive boards on the Fred Meijer Trailway in Vergennes Township, and on the historic downtown buildings.

Public Comment- none

Unfinished Business- none

New Business –

- 1. Unit 11 O.E. Bieri Site Plan-** The conditional recommendation from the Planning Commission was satisfactorily addressed by Brian Vander Baan, owner of Outlaw Polymers, Inc. Zoning Administrator Carrigan provided updated information regarding the lighting, building façade, and required MSDS sheets. Gillett motioned to approve the site plan with the recommendations of the Planning Commission. Rasch supported the motion. All members voted yes; **motion carried.**
- 2. Parking Lot Crack Repair and Sealcoat-** Gillett motioned to accept the estimate given by Pro Seal for the parking lot repair and sealcoat. Mork supported the motion. All members voted yes; **motion carried.**
- 3. Approval of the Federal Poverty guidelines-** Ford motioned to accept the Federal poverty guidelines. Gillett supported the motion. All members voted yes; **motion carried.**
- 4. Salary Resolution 2024-03-** Gillett motioned to approve Salary Resolution 2024-03. Rasch supported the motion. **Rollcall:** Gillett, yes; Wittenbach, yes; Rasch, yes; Ford, yes; Mork, yes. **Motion carried.**

Updates-Elections- Early Voting is underway for the February Presidential Primary with 35 voters in the first three days. Plans for the May School election are already underway. Vergennes has a great staff of election inspectors working the election.

Fire Authority Board- Fire Chief Corwin Velzen gave an update on the fire budget and needs of the department.

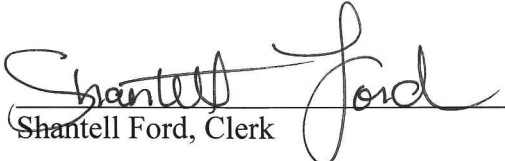
Building Department, Zoning and Planning- reports submitted

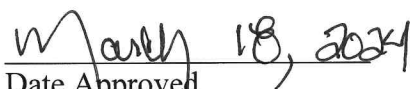
LARA- next meeting on Feb 28th

Public Comment- none

Wittenbach adjourned the meeting at 8:52 p.m.

Next Regular Meeting – March 18, 2024


Shantell Ford, Clerk


Date Approved