



## **Regular Meeting of the Vergennes Township Board**

**June 19, 2023**

### **Minutes**

The meeting was called to order by Tim Wittenbach at 7:00 p.m., followed by the Pledge.

**Roll Call** – Rasch, Mork, Wittenbach, Ford, and Gillett present.

**Approval of the Agenda** – Mork motioned to approve the agenda with the addition of New Business #7 - Planning Commission Vacancy Appointment and New Business #8 – The Board going into Closed Session. Gillett supported the motion. All members voted yes. **Motion carried.**

### **Approval of the Consent Agenda–**

- **Minutes** – May 15, 2023, Regular Meeting of the Township Board
- **Invoices and Payroll**
- **Treasurer's Report**

Gillett motioned to accept the consent agenda with the deletion of the September – December payment to the Lowell Area Fire Authority from the invoices and this payment to be made in September. Mork supported. All members voted yes. **Motion carried.**

**Public Comment-** none

**Unfinished Business** –none

### **New Business –**

1. **Special Exception Use Application for Kent County Road Commission Tower Pit Mining-** Recommendation from the Planning Commission to approve. Gillett motioned to approve the SEU with the addition of reclamation plans before the project begins. Rasch supported the motion. All members voted yes. **Motion carried.**
2. **Special Exception Use Review for Harvest Meadows Phase 4-** Recommendation from the Planning Commission to approve. Gillett motioned to approve the SEU. Rasch supported the motion. All members voted yes. **Motion carried.**

3. **Budget Amendments--2023-24-01-** Wittenbach moved to approve the amendment package #2023-24-01. Gillett supported the motion. **Roll call vote:** Wittenbach, Rasch, Gillett, Ford, and Mork all voted yes. **Motion carried.**
4. **2023 Tax Rate Request (L-4029) from Kent ISD, Grand Rapids Community College, and Lowell Area Schools-** Gillett motioned to approve the tax rate request. Mork seconded.  
**Roll call:** Wittenbach, Rasch, Gillett, Mork, and Ford voted yes. **Motion carried.**
5. **KCRC Proposal for Minor Construction-Fero and McPherson streets -** Gillett motioned to approve the proposal as presented. Wittenbach seconded. All members voted yes. **Motion carried.**
6. **Escrow account policy-** The board discussed the current escrow policy and issues surrounding it.
7. **Planning Commission Vacancy Appointment-** Wittenbach motioned to approve the appointment of Carl Herron to fill the remainder of Stephanie Peel's term ending December 2025. Gillett supported the motion. All members voted yes. **Motion carried.**

**Updates-Elections, Fire Authority Board, LARA, Building Department, Zoning and Planning-** reports submitted.

**Public Comment-** none

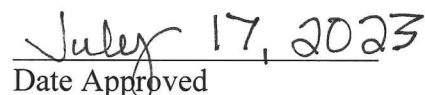
**Closed session-** Gillett motion at 8:14 p.m. that the board go into closed session to discuss township employees. Ford seconded; all members voted yes. **Motion carried.**

The board returned to open session at 8:32 p.m. Gillett motioned to eliminate the position of receptionist effective June 19, 2023, due to lack of work since outsourcing the building department. Rasch supported the motion. All members voted yes; motion carried.

**Wittenbach adjourned the meeting at 8:36 p.m.**

**Next Regular Meeting – July 17, 2023**

  
Shantell Ford, Clerk

  
Date Approved