



## **Regular Meeting of the Vergennes Township Board**

**April 17, 2023**

### **Minutes**

The meeting was called to order by Tim Wittenbach at 7:00 p.m., followed by the Pledge.

**Roll Call** – Rasch, Ford, Gillett, Mork, and Wittenbach were all present.

**Approval of the Agenda** – Gillett motioned to approve the agenda as presented. Mork supported the motion. All members voted yes; **motion carried**.

### **Approval of the Consent Agenda–**

- **Minutes** – March 20, 2023, Regular Meeting of the Township Board
- **Minutes** – March 29, 2023, Special Board Meeting
- **Invoices and Payroll**
- **Treasurer's Report**

Mork motioned to approve the consent agenda as presented. Gillett supported the motion. All members voted yes; **motion carried**.

**Guests** – Lance Werner, Sandra Graham, Kurt Lardie and Nicole Lintemuth gave the annual KDL update of library services in 2022.

**Public Comment-** None

**Unfinished Business** – None

### **New Business –**

1. **300 Lincoln Lake – HFS – Special Exception Use Amendment** – The Planning Commission recommended the board approve the SEU amendment. Gillett motioned to accept the recommendation and approve the SEU amendment with the conditions of the Planning Commission.
  - Williams & Works report #4 – HFS will add a 20' vegetative buffer strip via evergreen trees along the north and east property lines.

- W&W report #6 – approval of updated stormwater calculations by township engineers.
- W&W report #7 – Planning Commission approved rear storage/parking setback at 25 ft.
- W&W report #8 – applicant be allowed to use a gravel surface for the rear storage/parking area.
- A limit of 10 trailers stored in the back lot.
- Trucks stored in the back lot do not exceed the number of parking spaces.

Ford supported the motion. All members voted yes; **motion carried.**

**2. Kent County Road Commission – Special Exception Use – 13857 McPherson/1250**

**Fallasburg** – Gillett motioned to end the SEU application to the Planning Commission. Mork supported the motion. All members voted yes; **motion carried.**

**3. Designation of Township Attorney, Auditor, Engineer, and Planner.** Wittenbach motioned to designate James Doezenia from Foster Swift as Township Attorney, Hungerford Nichols as Township Auditor, and Williams & Works as Township Engineer and Planner. Gillett supported the motion. All members voted yes; **motion carried.**

**4. Approval of Designated Depository Institutions** – Mork motioned to approve Fifth Third Bank, Mercantile Bank, Michigan Class, Kent County Money Max, Lord Abbett, Vanguard, and Consumer's Energy for township funds. Gillett supported the motion. Roll call vote; Rasch, Gillett, Ford, Mork, and Wittenbach all voted yes, there were none opposed, **motion carried.**

**5. 2022-23 FY Budget Amendments** – Gillett motioned to approve 2022-23-04 Budget Amendments. Mork supported the motion. Roll call vote; Mork, Wittenbach, Rasch, Ford, and Gillett all voted yes, there were none opposed, **motion carried.**

**Updates-Elections, Fire Authority Board, LARA, Building Department, Zoning and Planning-**

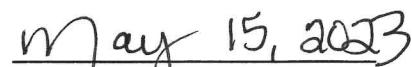
reports given. Planning and Zoning Administrator Ryan Carrigan pointed out that the current escrow deposit is set at \$500.00, but several Williams & Works bills alone are coming in higher than that. Gillett motioned to increase the escrow deposit fee to \$1000.00. Rasch seconded the motion. All members voted yes; **motion carried.**

**Public Comment** – Sandra Graham, KDL Lowell and Alto Manager, followed up pointing out that KDL Lowell has created a fur trade play cabin for preschoolers, to encourage learning local history through play.

**Wittenbach adjourned the meeting at 7:59 p.m.**

**Next Regular Meeting – May 15, 2023**

  
Shantell Ford, Clerk

  
Date Approved