

# Vergennes Township Seeking Bids Snow Removal Service

Vergennes Township is accepting bids for a 2-year contract for snow removal for the 2022-2023 and 2023-2024 winter seasons.

Bids must be submitted to the Vergennes Township Clerk on or before October 12, 2022, at noon. Bids will be reviewed at the October 17, 2022, 7 p.m. regular board meeting.

Vergennes Township reserves the right to waive any informality in the request for proposals, to reject any or all proposals; and to award the contract in a manner which it considers to be in the best interest of the township. The Township reserves the right to use whatever reasonable and sensible evaluation techniques it deems appropriate.

## **Scope of Services: 69 Lincoln Lake NE, Lowell, Michigan –**

The contractor shall provide snow removal services as outlined below:

1. Plow parking lot and salt as needed when there are 2 inches or more of snow accumulation. Lot and walks need to be cleared by 8:30 a.m.
2. Plow parking lot and shovel walks – if needed - on Election Day – currently scheduled for November 8, 2022, before 6 a.m., and provide slip free surfaces throughout the day.
3. From November – April there will be 10 meeting nights that require parking lot and walks need to be cleared. Dates can be provided as scheduled.
4. Drop box at base of flag pole needs to be kept clear, including the rear so it can be accessed by staff.
5. The prices submitted should be calculated on a “per-time” rate and “seasonal” rate.

## **Insurance Liability**

The contractor shall carry comprehensive general liability and property damage insurance and after contract is awarded, identify Vergennes Township as an additional insured party on your policies for the duration of the contract. You must supply a copy of said insurance to the Clerk prior to providing any service.

The township must receive prior notification and approve the use of any subcontractor.

## **Deadline for Submission**

To be considered, proposals must be submitted to, and be on file with the Vergennes Township Clerk on or before October 12, 2022, at noon. Snowplow bids will be reviewed at the October 17, 2022, 7 p.m. regular board meeting.

All bids should be submitted to:

Shantell Ford, Clerk  
clerk@vergennestwp.org  
Vergennes Township  
69 Lincoln Lake Ave NE  
PO Box 208  
Lowell, MI 49331