



# Vergennes Township

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*A Place Where People Like to Live*

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www.vergennestwp.org

## Regular Meeting of the Township Board September 19, 2022

### Minutes

The meeting was called to order by Tim Wittenbach at 6:59 p.m. Pledge followed.

**Roll Call** – Rasch, Wittenbach, Ford present; Gillett and Mork absent

**Approval of the Agenda** – Rasch motioned to approve the agenda. Ford supported. Members present voted yes. **Motion carried.**

### Approval of the Consent Agenda–

- **Minutes** – August 15, 2022 Regular Meeting of the Township Board
- **Invoices and Payroll**

Ford moved to accept the consent agenda. Rasch supported. Members present voted yes. **Motion carried.**

### There was no Public Comment or Unfinished Business

### New Business –

1. Vacating of platted paper roads- Bob Pfaller would like to have ‘State Street’ vacated so he can use the road to access a house he would like to build on his property at 1140 N Washington Rd. Kent Co. Only one other landowner is affected and he (Steve Johnson) is in favor of vacating the road. The Road Commission has no interest in developing the street. Ford motioned that the township has no interest in developing this street, and that the township is in favor of allowing the process of abandoning and vacating State Street to move forward. Rasch supported. Members present voted yes. **Motion carried.**
2. **925 OE Bieri-Site Plan-** This site plan was reviewed following the PC recommendations. The contactor rental suites are for work storage only and not personal storage. Since the site shares a septic system, the Kent Co. Health Dept suggests close contact with the owners to ensure that it isn’t overloaded. Carrigan recommended that the rental agreements address those issues. Wittenbach motioned to approve the site plan with the condition that the rental agreements should include ordinance use wording. Rasch supported. Members present voted yes. **Motion carried.**

3. **1035 OE Bieri-Site Plan**- An excavation and concrete company will be housed on this site. PC recommended approving this site plan. Rasch motioned to approve this site plan. Ford seconded. Members present voted yes; **motion carried.**
4. **Kent County Millage Update**-Wittenbach moved to adopt the revised millage rates. Ford seconded. Members present voted yes. **Motion carried.**
5. **Window Cleaning Quotes**-Three quotes were submitted for window cleaning- Advanced Window Cleaning (\$960), Time to Shine (\$550), River Rock (\$620). Wittenbach motioned to accept the quote from River Rock. Ford seconded. Members present voted yes; **motion carried.**
6. **Hall Decoration**-Bruce Doll submitted a proposal for photographs for the Township Hall. Rasch motioned to accept the proposal. Ford supported. Members present voted yes. **Motion carried.**
7. **Alton Cemetery**-Additional lawn care is needed. Scenic Expressions has the current lawn contract and provided a quote for the additional work. Ford motioned to accept the quote. Wittenbach seconded. Members present voted yes; **motion carried.**

#### Updates

- **Election**- hope to receive ballots by the end of September, currently have 718 absentee voter applications, have full staff of trained election workers.
- **Fire Authority Board**-no meeting this month-didn't have a quorum, new fire truck due to arrive in Oct. Chief Witherell requested the quarterly payment be made a month early. Rasch motioned that the quarterly payment be made early. Wittenbach seconded. Members present voted yes. **Motion carried.**
- **Building Department**- Cascade Building dept has updated their BS&A program-allowing for better communication between the two township systems
- **Zoning and Planning (includes minutes from Joint PC mtg with Lowell City and Township)** - report submitted
- **Kent County Board of Commissioners Ordinance No. 06-23-22-82 Animal Control Ordinance**-in effect as of June 23, 2022

#### Public Comment –

- Amy Hill-12365 Bailey Dr NE-doesn't want her driveway to become part of the proposed Heim St extension
- Dan Hill-question about who pays for Heim St, if developed (*Developer would pay*)
- David Carstens-12513 Heim St-comment about Heim being a paper road, would like to see the road abandoned
- Carol Burton-12511 Heim St-question about the cost of building a road and who paid for the survey (*KCRC paid for the survey in order to identify the location of the actual road*)

- Joyce Hofman-12530 Heim St-question about whether the road would follow the yellow marking on the Kent Parcel mapper website (*It is in Road Commission's hands, township has nothing official yet.*)

**Wittenbach adjourned the meeting at 8:10 p. m.**

**Next Regular Meeting – October 17, 2022**

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Shantell Ford, Clerk

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Date

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