



**Vergennes Township**  
**69 Lincoln Lake Ave NE Lowell, MI 49331**  
**Regular Meeting of the Township Board**  
**October 18, 2021**

**Minutes**

The meeting was called to order by Tim Wittenbach at 7:00 p. m. Pledge followed.

**Roll Call** – Wittenbach, Mork, Ford, Gillett, Rasch present

**Approval of the Agenda** –Rasch motioned to approve the agenda with the deletion of New Business #5 Building Department. Gillett seconded. All members voted yes.

**Motion carried.**

**Approval of the September 20, 2021 Regular Meeting of the Township Board**

**Minutes** –Gillett motioned to approve the minutes as presented. Rasch supported. All members voted yes. **Motion carried.**

**Approval of the October 11, 2021 Special Meeting of the Township Board Minutes-**

Gillett moved to accept the minutes as presented. Rasch supported. All members voted yes. **Motion carried.**

**Treasurer's Report & Approval of Invoices** – Mork presented the treasurer's report. Gillett moved to accept the treasurer's report and approve the invoices with the exception of check #3438 to Vander Kodde Construction Co. Rasch supported. All members voted yes. **Motion carried.**

**Public Comment** – none

**Old Business** –

1. **New Township Hall Building Project Progress** – Updates were given on the completion of the Township Hall building. The last payment to Vander Kodde will be made once the architect has signed after punch list review.
2. **Hall Rental Policy-** Rental policies were discussed. Gillett moved to accept the policy and review the policy and application form in 6 months. Wittenbach seconded. All members voted yes. **Motion carried.**

**New Business** –

1. **Site Plan Review-All Weather Seal - 687 Lincoln Lake Ave SE** – Zoning and Planning Administrator Carrigan presented the All Weather Seal site plan, with owner Scott McDowell answering questions. Carrigan informed the board of several portable buildings, noting that one is large enough to require a building

permit but was unpermitted, none of which were noted on the site plan. Wittenbach motioned to accept the recommendations of the Planning Commission with the conditions that;

- the unpermitted driveway to the private road (that AWS is not a part of) not be used
- Williams and Works' recommendations be followed
- that all buildings not on the site plan be removed within 30 days after the completion of the accessory building – a final certificate of occupancy only to be issued when this is met
- additional \$1000 will be required for escrow

Gillett seconded the motion. All members voted yes. **Motion carried.**

**2. Site Plan Review-Priceless Storage-487 Lincoln Lake Ave SE-** Pete Buurstra from LRE Engineers & Surveyors presented the site plan and owner Jody Price answered questions. Gillett motioned to accept the Planning Commission's recommendation to approve the site plan with the Planning Commission conditions regarding screening with landscape and fencing, and with the recommendations of William and Works. Rasch supported. All members voted yes. **Motion carried.**

**3. Snowplow Bid Review -** Bids were discussed. Gillett motioned to accept the seasonal bid from Scenic Expressions. Rasch supported the motion. All members voted yes. **Motion carried.**

**4. Cascade Building Dept Pricing Updates -** Prices were reviewed. Gillett moved to accept the price updates. Ford seconded the motion. All members voted yes. **Motion carried.**

**Election Update-**Ford gave updates on the upcoming November 2<sup>nd</sup> election.

**Fire Authority Board Update –** Wittenbach provided updates.

**Written Building Department Report-** submitted

**Zoning and Planning Report –**Carrigan presented the report.

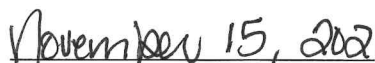
**Public Comment –**

Carol Forward – 3500 Murray Lake Ave NE - Question regarding the township office being open on tax deadline day

**Wittenbach adjourned the meeting at 8:08 p. m.**

**Next Regular Meeting – November 15, 2021.**

  
Shantell Ford, Clerk

  
Approval Date