



**Vergennes Township**  
10381 Bailey Dr. Lowell, MI 49331  
**Regular Meeting of the Township Board**  
**June 21, 2021**

**Minutes**

The meeting was called to order by Tim Wittenbach at 7:00 p.m. Pledge followed.

**Roll Call** – Mork, Ford, Gillett, Rasch, Wittenbach present.

**Approval of the Agenda** – Mork motioned to accept the agenda with the addition of New Business #4 Orb Aerospace SEU application. Gillett seconded. All members voted yes. **Motion carried.**

**Approval of the May 17, 2021 Regular Meeting of the Township Board Minutes** – Gillett motioned to approve the minutes as presented. Rasch supported. All members voted yes. **Motion carried.**

**Approval of the May 28, 2021 Special Board Meeting Minutes**- Gillett moved to accept the minutes as presented. Rasch seconded. All members voted yes. **Motion carried.**

**Treasurer's Report & Approval of Invoices** – Treasurer Janine Mork presented the treasurer's report. Fire Chief Shannon Witherell brought a quote to the board for the AED machine that had been recalled. Grant money can be sought to pay for this replacement. Wittenbach motioned to approve the AED replacement. Gillett seconded. All members voted yes. **Motion carried.** Wittenbach motioned to accept the treasurer's report and pay the bills including the addition of the Lowell Duck race donation of \$125, the Mercantile Bank extra payment, ADT of \$51.99 and Staples of \$114.99. Gillett supported the motion. All members voted yes. **Motion carried.**

**Public Comment** – none

**Old Business** –

**1. New Township Hall Building Project Progress**

- a. –Parking lot quotes were received from Steenwyk Excavating (\$7000), Superior Asphalt (\$9985) and Proseal Asphalt (\$5860). Gillett motioned to accept the Proseal bid. Rasch seconded. All members voted yes. **Motion carried.**
- b. Audio Visual bids from Buist AudioVisual (\$36,905) and **LifeSpace** LiveSpace (\$41,342.10) were discussed. The purpose is to enhance the

new community room/board room. The microphones and web cameras will allow remote access for meetings as allowed or required by law. Grant money will partially fund this. Gillett motioned to accept the LifeSpace bid. Rasch supported and all members voted yes. **Motion carried.**

- c. Discussion about the installation of a glass partition at the receptionist's desk was heard.
  - d. Signs have been placed at the Lincoln Lake building to help residents know where the offices are currently operating from. The end of July is the current projected move time.
2. **Lowell Area Fire Authority Cost Recovery Ordinance** – Board discussed the updated language of Ordinance 2021-02. Gillett motioned to accept Ordinance 2021-02. Wittenbach seconded. Roll call vote: Mork, yes; Ford, yes; Rasch, yes; Wittenbach, yes; Gillett, yes. **Motion carried.**
  3. **13922 Thompson Drive**- Board discussed the resolution options offered by Township Attorney James Doezema. Wittenbach moved to accept Resolution 2021-06. Gillett seconded. Roll call vote: Wittenbach, yes; Rasch, yes; Gillett, yes; Mork, yes; Ford, yes. **Motion carried.**

#### **New Business –**

1. **2021 Headlee Rollback Approval – of .8067 mill** - Mork moved to accept the .8067 millage. Gillette supported. All members voted yes. **Motion carried.**
2. **Community room rental policy** – Board discussed room rental and associated fees and policies. It was decided to continue researching this topic.
3. **11665 Lally Dock Non-Compliance** - Dock variance issued in 2018 but homeowner has moved dock and it is no longer in compliance with variance. Wittenbach moved to revoke the variance. Gillett supported and all members voted yes. **Motion carried.**
4. **Orb Aero Space SEU Application**-Alexander Taylor is seeking to install a second sign on the City of Lowell Airport property. Zoning Administrator, Ryan Carrigan discussed the zoning regulations. Wittenbach motioned to have a public hearing for this permit. Gillett seconded. All members voted yes. **Motion carried.**

**Fire Authority Board Update** –Fire Chief Witherell informed the board that both fire trucks are in service again. Bids are being narrowed for the county truck replacement. Lowell fire department is now responding to falls, lift assistance and alarms.

**Written Building Department Report**- submitted

**Zoning Report** – Ryan Carrigan submitted his monthly written report.

#### **Public Comment –**

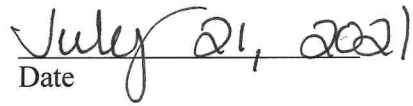
**-Jan Thompson** - 14100 Thompson Dr. –Presented the Township with a new flag. The Board thanked her for this gift.

**-Dave Thompson-14100 Thompson Dr.-** Asked to get a copy of Resolution 2021-06. He concurs it would be a good idea to put the community rental on hold and consider the work involved with renting. He told the board if the flag pole at the new building was a different size that he and Jan would donate a new size appropriate flag for that building.

**Wittenbach adjourned the meeting at 8:53 pm.**

**Next Regular Meeting – July 19, 2021.**

  
Shantell Ford, Clerk

  
Date