

Vergennes Township – 10381 Bailey Dr. Lowell, MI 49331

Regular Meeting of the Township Board

October 19, 2020

Minutes

The meeting was called to order by Wittenbach at 6:59 p.m. Pledge followed.

Roll Call – Ford, Rasch, Mork, Gillett, Wittenbach, present.

Approval of the Agenda – Gillett motioned to accept the minutes with the addition of an Assessing Report at the end of the agenda. Mork supported. All members voted yes. **Motion carried.**

Approval of the September 21, 2020 Special Meeting of the Township Board Minutes - Gillett motioned to approve the minutes as presented. Rasch supported. All members voted yes. **Motion carried.**

Approval of the September 21, 2020 Regular Meeting of the Township Board Minutes –Gillett motioned to approve the minutes as presented. Rasch supported. All members voted yes. **Motion carried.**

Treasurer’s Report – Treasurer’s report was presented. Gillett motioned to accept the treasurer’s report and pay the bills. Mork supported the motion. All present members voted yes. **Motion carried.**

Public Comment - None

Public Hearing – Enwork – P.A. 198 Application Began at 7:04 – Closed at 7:05. No public Comments or questions.

Old Business –

- 1. New Township Hall Building update** – Asbestos Inspection – Inspection is required. Mork called to get some bids for an inspection, will make some more calls. Wittenbach motioned to get three bids and go with the cheapest option. Mork supported. All present members voted yes. **Motion carried.**
- 2. COVID – 19 Policy Review** – Requires monthly visit. Visited. Wittenbach motioned strike the first sentence to change the policy of only one person in the lobby. There is enough space and PPE and to change the wording of directing people to the upstairs entrance. Ford supported. All present members voted yes. **Motion carried.**

New Business –

1. **Enwork – P.A. 198 Application** – Gillett motioned to approve the P.A. 198 application for Enwork. Rasch supported. All present members voted yes. **Motion carried.**
2. **Snow Removal Bids** – Notice was placed in the paper. One bid from the company we have used in the past. Wittenbach motioned to accept the bid from Scenic Expression and pay all at once. Gillett supported. All present members voted yes. **Motion carried.**
3. **Appoint Board Representation to negotiate 13922 Thompson Dr. Private access path proposal**– Attorney recommends appointing him and Jeanne Vandersloot to work together to negotiate a solution. Wittenbach motions to appoint Jim Doezema to work with Jeanne Vandersloot to negotiate 13922 Thompson Dr. Private access path proposal. Gillett supported. All present members voted yes. **Motion carried.**
4. **Appoint Board Representation to negotiate 69 Lincoln Lake Ave NE easement maintenance agreement** – Gillett motions to appoint Jim Doezema to negotiate the easement maintenance agreement for 69 Lincoln Lake Ave NE. Mork supported. All present members voted yes. **Motion carried.**
5. **Application for SEU at 14791 Grindle** – Need to schedule a public hearing. Gillett motions to set a public hearing in the November meeting on November 16, 2020. Wittenbach supported. All present members voted yes. **Motion carried.**

Building Department Report – Overview of building permits presented.

Election Update – Record number of absentee ballots have been sent out, about half of absentee ballots have been returned. Absentee ballots will be processed at the current township building. Tabulators will be tested publicly on Wednesday, October 21, 2020.

Zoning Report – Jeanne Vandersloot presented a written report.

Fire Authority Board Update – Shannon Witherell, Interim Fire Chief is applying for the chief position. He gave his history and qualifications and answered board questions. Witherell gave a report on the Fire Department and along with Bob Hults and Corey Velzen, gave a tour of the new tender.

Assessing – Wittenbach announced that Assessor has resigned, so a new assessor is needed. Current assessor will be done at the end of the month. Need to have specifics of the job. Must be at least a level 3. Discussed having a neighboring township assessor help in the in between time before a new assessor is hired.

Public Comment – none

Wittenbach adjourned the meeting at 8:47pm

Next Regular Meeting – November 16, 2020.