

Vergennes Township – 10381 Bailey Dr. Lowell, MI 49331

Regular Meeting of the Township Board

June 15, 2020

Minutes

The meeting was called to order by Tim Wittenbach at 7:04 pm. Pledge followed.

Roll Call – Mork, Ford, Wittenbach present. Rasch and Gillett absent.

Approval of the Agenda – Motion made by Wittenbach to approve the agenda as presented. Mork seconded the motion. All members present voted yes. **Motion carried.**

Approval of the May 18, 2020 Regular Meeting of the Township Board Minutes – Motion made by Mork to approve the minutes as presented. Wittenbach seconded the motion. All present members voted yes. **Motion carried.**

Approval of the June 1, 2020 Special Meeting of the Township Board Minutes – Wittenbach motioned to approve the minutes. Seconded by Mork. All present members voted yes. **Motion carried.**

Treasurer's Report was given and bills were presented. Mork motioned to accept the treasurer's report. Wittenbach seconded motion. All present members voted yes. **Motion carried.**

Public Comment – Kristen Mork – 10900 2 Mile Rd - Commented on the current building condition and need to move forward with plans with the new building.

Old Business –

1. **Township Hall Building** – Final prints reviewed. (Gillett arrived late). Discussed needing a meeting with Tim Spitzley to go over the prints page by page with the board. Discussed **electrical** outlet needs and codes with cubicles. Discussed possible dates and times for meeting. Formal announcement of special meeting to come.
2. **Fire Authority Board** – No update. ~~No meeting has been had, not enough members were present.~~ **Meeting was held.** The vacancy for the township needs to be filled. Discussed posting on website, social media, in the paper, and word of mouth. Preliminary consultant report finished.

New Business –

1. **Vergennes Township LARA Board Representative** – vacant. Wittenbach made a motion for Mork to be representative. Gillett seconded motion. All members present approved. **Motion carried.**
2. **Office Job Position** – Discussed need of a permanent position, post ad in paper for two weeks June 24, & July 1. Post on website. Pay set at \$15.50/hr. Applications due July 8th at 3pm. Special meeting on July 9th at 8:00am to review applicants and set interviews. Wittenbach made a motion to post the job position and have the special meeting. Gillett seconded motion. All members voted yes. **Motion carried.**
3. **Election Updates** - 69 Lincoln Lake NE: Sidewalk for the election. Two bids have been submitted. Wittenbach will clear trees and grind stumps. Bid 1. Jordan at Accurate Excavating: \$2880 including dirt work. Bid 2: Andrews concrete: \$1952 for concrete, \$400 for dirt work through Dirt Cheap. Need to locate sewer line. Gillett motioned to accept the bid from Andrews Concrete. Mork supported. All members voted yes. **Motion carried.** Will need some lights along sidewalk alongside building. – Moving precincts to new building. Change has been made at the state level. New voter cards will be sent out. Can move Clark's **Clerk's** office for the day as long as it is posted to the public. Can use a laptop through the VPN of the township server with all it's security. Fire extinguishers need to be tested/replaced. Election board will meet as part of the special meeting on July 9th. Discussed needing a sign and flag for new building. Tabulator to arrive Wednesday.
4. **Pay Period Policy** – Discussed board members payment times. Will review and discuss again in the future.

Zoning Report – Jeanne Vandersloot gave a report to the board and discussed with board.

Public Comment - Mark Weaver, thanked the board just came to check it out.

Wittenbach adjourned the meeting at 8:06pm