

Vergennes Township – 10381 Bailey Dr. Lowell, MI 49331

Regular Meeting of the Township Board

March 16, 2020

Minutes

The meeting was called to order by Tim Wittenbach at 7:01 p.m. Pledge followed.

Roll Call –Gillett, Wittenbach, Hoffman, Rasch and Mork were all present, none were absent.

Approval of the Agenda – Motion made by Gillett to accept the agenda as presented. Hoffman seconded the motion. All members voted yes. **Motion carried.**

Approval of the February 17, 2020 Township Regular Board Meeting Minutes – Mork motioned to accept the minutes as presented with typos corrected. Gillett seconded the motion. All members voted yes. **Motion carried.**

Approval of the March 4, 2020 Special Meeting Minutes – Hoffman motioned to accept the minutes as presented. Rasch seconded the motion. All members voted yes. **Motion carried.**

Treasurer's report was given and bills were presented. Gillett motioned to accept the Treasurer's report and approve the bills. Mork seconded the motion. All members voted yes. **Motion carried.**

Public comment – There was no public comment

Public Hearing – 2020-2021 Budget – Opened at 7:10 p.m. and closed at 7:10 p.m. No public comment.

Old Business –

1. **Township Hall Building Project** – Electrical and Mechanical Engineers went through the building, Architect is working on plans, office sizes and placement needs to be finalized.
2. **Fixed Asset Capitalization Policy** – Gillett motioned to approve the Fixed Asset Capitalization Policy with the limit of \$10,000. Hoffman seconded the motion. All members voted yes. **Motion carried.**
3. **Lowell Area Fire Authority Board Discussion** – No fire authority board meeting this month.

New Business –

1. **Budget Amendments for 2019/20 Budget** – Gillett motioned to accept the budget amendments as presented and as per attached document. Hoffman seconded the motion. Roll call vote was taken Mork, Rasch, Wittenbach, Gillett and Hoffman all voting yes. None voted No. **Motion carried.**
2. **Budget updates** – Discussion on budget updates, agreement to increase the cemeteries grounds and maintenance Dept. 276 #101-276-930.00 to \$15,000.00.
3. **Adoption of 2020/21 Budget** - Gillett motioned to accept the recommended 2020-2021 Fiscal Year Budget with the change to line item Dept. 276 #101-276-930.00 to \$15,000.00. Mork seconded the motion. Roll call vote was taken Wittenbach, Hoffman, Rasch, Gillett and Mork all voting yes. None voted no. **Motion carried.**
4. **Murray Lake Marina** – request to Amend Special Exception Use Permit – Gillett motioned that planning commission not needed, proceed to schedule public hearing to be noticed and held at the April 20, 2020 meeting. Hoffman seconded the motion. All members voted yes. **Motion carried.**
5. **Noise Ordinance discussion** – Board discussed the target shooting situation at 13980 Bieri Dr as reported to Zoning Administrator. Neighbors are upset with how loud it is and how long it lasts. Sheriff department has been called. Discussed individual neighbors' rights and whether any laws beyond our ordinance were broken. Board tabled discussion until log of activity could be shown. No one involved in the situation was present.
6. **Lawn Care Bids for Township buildings and Cemeteries** – Board agreed bids to be for two year contract, notice to be posted of accepting bids and invite those who have expressed interest to submit a bid.
7. **New website will be live on April 1, 2020**
8. **Records to be scanned will be picked up March 25.**
9. **Election update** – Township was accepted for grant to provide half the costs for a Tabulator in order to have a separate Absent Voter Counting Board.

Zoning Administration report – nothing new to report

Public comments - There were none

Wittenbach adjourned the meeting at 8:38 p.m.

The next regular meeting is April 20, 2020

Recommended Budget Amendments - March 16, 2020

<u>Acct #</u>	<u>Name</u>	<u>Amend from</u>	<u>Amend to</u>
101-191-702	Precinct Inspector Pay	1500.00	3701.00
101-191-956	Misc Election Expenses	1000.00	2011.00
101-191-703	Election Assistant Pay	800.00	893.00
101-209-704	Assessing Dues	175.00	415.00
101-209-957	Assessing Administration	1275.00	1606.00
101-248-703	Deputy and Clerical pay	21,700.00	23,239.00
101-248-801	Minutes and Newsletter	2000.00	2145.00
101-248-806	Network Security/Consult	4500.00	6593.00
101-248-901	Newspaper Notices	2500.00	2526.00
101-248-904	Web Site Admin	3650.00	4397.00
101-265-920.69	LL Utilities – Electric	0	663.00
101-265-921.69	LL Utilities – Gas	0	595.00
101-265-930.69	LL Building Maintenance	0	1677.00
101-276-801	Burials	2500.00	4590.00
101-276-930	Grounds Maint – mowing, road	6000.00	8455.00

101-451-930	KCRC – Minor Construction	0	105,000.00
101-536-920	Hydrant Maint	4700.00	4800.00
101-536-921	Sewer/Drain Projects	1500.00	1785.00
101-801-806	Zoning Ord Amends/Master Plan	1000.00	1844.00
101-901-976	Building Improvement (new)	0	239,194.00

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