

Vergennes Township- 10381 Bailey Dr. Lowell, MI 49331

Special Board Meeting

Meeting Held at 69 Lincoln Lake, Lowell, MI 49331

August 26, 2019

MINUTES

A Special Meeting of the Vergennes Township Board was held on Monday, August 26, 2019 at 9 a.m at the building located at 69 Lincoln Lake, Lowell MI 49331 -future Vergennes Township Hall location. Present were Wittenbach, Hoffman, Mork, Gillett and Rasch. None were absent. The purpose of the meeting was to discuss the design that Architect Tim Spitzley provided for the building renovation and addition.

The Board discussed future plans for the 22 acre vacant parcel on Lincoln Lake. It was discussed to split out 3 acres in the south-west corner of the parcel and retain this for possible future township needs and have Roosien provide a legal description of both the 3 acres and the remaining 19 acres. There was discussion about selling the remaining 19 acres using a sealed bid process after noticing the sale. This would happen this year, if possible. Gillett motioned to move forward and have 3 acres in the south-west corner of the 1120 Lincoln Lake parcel separated by Roosien. Wittenbach seconded. All members voted yes. **Motion carried.**

The board discussed hired architect Tim Spitzley's revamped design that was provided to the board at the August 19th regular board meeting. The design moved the office area to the north-east corner of the existing building -salvaging the existing heating and cooling and electrical locations which would provide a cost savings verses the original location of the office wing which was directly north of the existing building. The location of the mechanical room, janitorial room, and the size and location of the lobby area were points of discussion.

There was discussion about the size of the lobby. There was discussion about the office size needs, storage needs and past studies the township has paid for and conducted to help determine these needs. The clerk shared about the need for room in the lobby for checking in voters on Election Day and the importance of securing the office space from the community room space. There was discussion about the new voting law requiring the clerk's office to be open during the election.

Wittenbach inquired and received two proposals for design build options: Wolverine and Dan Vos Construction. There was board discussion about both companies and their proposals and phone calls were made to get further information. The board discussed possible pros and cons of continuing to use architect Tim Spitzley to finalize the renovation and building addition design then bidding the project out verses using a design build company to take on the project and the possible time-lines of either option each were discussed. No formal board action was taken.

Meeting was adjourned at 12:15 p.m.