

# **Vergennes Township - 10381 Bailey Dr. Lowell, MI 49331**

## **Regular Meeting of the Township Board**

### **June 17, 2019**

#### **Minutes**

The meeting was called to order by Tim Wittenbach at 7 p.m.

Roll Call - Mork, Wittenbach, Hoffman, Gillett, and Rasch were all present. None absent.

The agenda was changed to table Old Business #2 regarding the new website design. Motion by Wittenbach and seconded by Mork to accept the agenda with the change. All members voted yes. **Motion carried.**

Minutes from the May 20, 2019 Regular Meeting of the Township Board were accepted with a motion by Gillette and seconded by Mork. All members voted yes. **Motion carried.**

The treasurer's report was read. Motion by Mork to pay the bills as presented, Gillette seconded. All members voted yes. **Motion carried.**

**Public Comment - none.**

#### **Old Business**

1. **New Township Hall Building** - Township is working on bids for lawn and landscape care, and notifying companies that we will be receiving bids for the cemetery lawns this fall.

#### **New Business**

1. **New Township Hall Building** - Gillett motioned to request that the architect proceed with an elevation drawing, give an estimate of construction drawing plans cost, estimate of building cost, and that Roosien and Associates be contacted regarding site work costs for the design with the angled addition and south side overhang. Hoffman seconded the motion. All members voted yes. **Motion carried.**
2. **AMAR** -
  - i) Gillett motioned to approve the Disabled Veteran Exemption Policy & Guidelines and Hoffman seconded. All members voted yes. **Motion carried.**
  - ii) Gillett motioned to approve the Application for Exemption of Real and/or Personal Property and Hoffman seconded. All members voted yes. **Motion carried.**
  - iii) Gillett motioned to approve the resolution to waive penalties levied for a denial of a Principal Residence Exemption under the General Property Tax Act - Resolution 2019-04. Hoffman seconded the motion.  
**Roll Call vote** - Wittenbach, Rasch, Gillett, Hoffman and Mork all voted yes.  
**Motion carried.**
3. **Budget amendments to add accounts for 69 Lincoln Lake building** – Gillette Motioned to adopt the memo dated June 17, 2019 to add account line items for the 69 Lincoln Lake property as follows:  
Utilities – Gas and Electric 101-270-920  
Maintenance- trash, minor repairs, mowing, snow removal 101-270-930  
Insurance 101-270-911  
Communications- telephone/data/fiber 101-270-921

- Wittenbach seconded the motion. All members voted yes. **Motion carried.**
4. **Fixed Asset Capitalization Policy** - Gillett motioned that this be tabled until The July regular board meeting in order to gather more information regarding the need for this. The motion was seconded by Hoffman. All members voted yes. **Motion carried.**
  5. **Gypsy Moth discussion** – The board held discussion about gypsy moths and various articles that have been published to assist property owners. The summer newsletter will carry helpful information for residents.
  6. **Agreement to update the contribution schedule and amend & restate the Kent County Fire Commission contract.** Gillett motioned to accept the update of the contribution schedule and amend and restate the Kent County Fire Commission contract. Rasch seconded the motion. All members voted yes. **Motion carried.**
  7. **Rezone Zoning Ordinance Map Amendment –**
    - Gillett motioned to accept Ordinance #2019-01 to rezone 487 Lincoln Lake Ave SE from R2 - Medium Density Residential to C - Commercial. Rasch seconded the motion. **Roll call vote** - Rasch, Gillett, Wittenbach, Mork and Hoffman all voted yes. **Motion carried.**
  8. **Zoning Ordinance Amendments**
    - Hoffman motioned to accept Ordinance #2019-02, with minor changes to the Tents & Recreational Vehicles section: ADD to section #201.423 A. 1: Permit may be filed annually with the zoning administrator and remove wording ‘the zoning administrator may grant one (1) extension up to six additional months; provided a request for such extension is received by the Township, in writing, prior to the expiration of the original permit period.’ Remove “tents” from Section B. #1. ALSO: Add #7 under General Provisions: to not allow temporary dwellings to be used as rental units. Gillett seconded. **Roll Call vote** - Hoffman, Wittenbach, Gillett, Rasch and Mork all voted yes. **Motion carried.**
    - Gillett motioned to accept Ordinance #2019-03 to add new definitions related to solar energy systems as presented. Rasch seconded the motion. **Roll Call vote** - Gillett, Hoffman, Mork, Rasch and Wittenbach all voted yes. **Motion carried.**

**The Zoning Administrator** updated the board.

**Wittenbach** updated the board on the recent Fire Authority meeting and the future purchase of a fire truck where some of the cost is shared by Kent County.

**Public comment - none**

**The meeting was adjourned at 8:41 p.m.**  
**The next regular meeting is July 15, 2019.**