

**VERGENNES TOWNSHIP**  
Regular Meeting Minutes  
July 19, 2004

The regular meeting of the Vergennes Township Board was called to order by Tim Wittenbach at 7:05 p.m. in the Vergennes Township Hall.

Members Present:	Tim Wittenbach	-	Supervisor
	Mari Stone	-	Clerk
	Jean Hoffman	-	Treasurer
	Al Baird	-	Trustee

Member Absent:	Vern Nauta	-	Trustee
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Minutes of the June 21, 2004 Regular Board Meeting stand approved as presented. Motion by Hoffman, second by Wittenbach, to approve bills as read. **Motion approved.** Added to the Agenda was Item No. 4. J. Carlson/Carlson Farms and Public Hearing – Fitzgerald Special Use Permit for Temporary Dwelling. Motion by Wittenbach, seconded by Stone, to approve Agenda as amended. **Motion carried.**

**Public Hearing:**

**Opened: 7:05 p.m.**

Discussion regarding special exception use permit for placement of mobile home at 841 Montcalm before construction of dwelling. Fall of 2004 – construction of barn, fences and placement of mobile home. Spring 2006 or Fall 2005 - Home construction. Two year time frame.

No comments from public.

**Closed: 7:12 p.m.**

**New Business:**

1. Special Use Permit for Temporary Dwelling – Fitzgerald. Discussion among Board regarding ordinance and parameters for issuance of special use permit for temporary dwelling. Temporary dwelling permit cannot exceed one year. However, Board can renew the permit for one year after first year. Vandersloot had told the Fitzgerald's that issuance of special use permit and purchase of \$5,000 bond would be required plus demonstrated intention to construct home within reasonable timeframe. Motion by Stone, second by Hoffman, to grant special use permit to Fitzgerald's effective upon receipt by the Board of performance bond in amount of \$5,000; and well and septic permits for temporary residence; permit to last for one year. **Motion carried.**
2. Lowell Area Community Fund Board – Vergennes Representative. The Board reviewed the position description for representative nominee to the Advisory Committee of the Lowell Area Community Fund Board from Vergennes Township. Board's nominee of Marsha Roth had a conflict of interest as she is Executive of the Lowell Senior Neighbors, a qualifying non-profit organization. After discussion, Hoffman made a motion, second by Baird, to nominate Betsy Davidson. **Motion approved.** If Davidson is not interested in the position,

Stone suggested Sheila Dubbink as an alternate nominee. Motion by Stone, second by Hoffman to nominate Sheila Dubbink to the Lowell Area Community Fund Board if Betsy Davidson is not interested. **Motion Carried.**

3. Discussion Regarding Building Permit/Inspection Fees for Church Buildings. Necessary to set fee schedule and adhere to the schedule in ensure fairness of costs to all. Need mechanism by which church buildings get additional inspections required by BOCA Code. Motion by Stone, second by Hoffman, to set fee for fee schedule for church buildings according to square footage of building using residential rate plus additional charge per visit for public use area inspections per BOCA code. Staff to research other townships regarding extra fees and amounts per inspection. **Motion approved.**
4. Carlson Farms – Site Condo Landscape Plan. Motion by Stone, second by Wittenbach, to have Jeanne Vandersloot along with members of the Carlson Farm Association Board conduct staff review of site plan and amend same as to landscape plan agreement for planting trees and let all Carlson Farms' homeowners know of the final decision. **Motion carried.**

### **Citizens Comments**

Discussion regarding trees needing cutting around Township Hall Parking Lot and a call by Mary Jo Kerr regarding trees.

Meeting adjourned at 8:05 p.m.

Respectfully submitted,

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Mari Stone, Clerk