

# DRAFT COPY

## Vergennes Township- 10381 Bailey Dr. Lowell, MI 49331

### Regular Meeting of the Township Board

December 19, 2018

## MINUTES

**Call to Order-** Tim Wittenbach called the meeting to order at 7:00 PM.

### **Pledge of Allegiance**

**Roll Call-** Members Present: Hoffman, Wittenbach, Gillett, Rasch, and Mork  
Members Absent: None.

**Approval of the Agenda-** Tim Wittenbach moved and Rick Gillette seconded to approve the agenda as amended. All Ayes. **Motion Carried**

**Acceptance of the Minutes of the October 24, 2018 Special Meeting-** Gillett motioned to approve the October 24, 2018 Special Meeting minutes as written. All Ayes. **Motion Carried.**

**Acceptance of the Minutes of the November 27, 2018 Regular Board Meeting-** Gillett motioned to approve the November 27, 2018 Regular Board Meeting minutes as written. All Ayes. **Motion Carried**

**Acceptance of the Minutes of the December 3, 2018 Special Meeting** - Gillett motioned to approve the December 3, 2018 Special Meeting minutes as written. All Ayes. **Motion Carried.**

**Treasurer's Report / Approval of Invoices-** Gillett motioned to approve the invoices with a change - *Honey Creek Inn* vendor information should read *Hooper Printing* as the Vendor Information on the Custom Invoice Report. Dated 12/1/18-12/31/18. Hoffman seconded. All Ayes. **Motion Carried.**

**Public Comment:** none

### **Old Business:**

#### **1. New Township Hall Building Project-**

- Roosien site work cost comparison estimate of the two building sites-  
Site work/Parking lot Construction/ Storm Sewer and Miscellaneous costs  
Alt #1 (closest to the road) \$239,746  
Alt #2- (set back off the street) \$199,662
- From the online Building Exterior survey- 71% of voters have chosen the White Farmhouse Style as the preferred styling of the New Hall.

New Business:

1. **Zoning Ordinance Amendment- Industrial District section 201.309 (C)(6)** – Wittenbach motioned to approve **Ordinance 2018-08** to amend the Vergennes Township Zoning Ordinance; to amend section 3.09(c) to add and modify the list of special land use in the industrial district and to establish an effective date. Gillett seconded. A roll call vote was taken- all members voted YES. **Motion Carried.**
2. **Appointments**
  - **Planning Commission:** Wittenbach motioned to re-appoint Bill Makuski to the Planning Commission -term ending 12/2021. Gillett seconded. All Ayes **Motion Carried.**
  - **Zoning Board of Appeals:** Wittenbach motioned to appoint Bill Schreur & Doug Wester to the Zoning Board of Appeals- term ending 12/2021 All Ayes **Motion Carried.**
  - **Construction Board of Appeals:** Wittenbach motioned to re-appoint Bill Schreur to the Construction Board of Appeals – term ending 12/2021. Hoffman seconded. All Ayes **Motion Carried.**
  - **Board of Review-** Wittenbach motioned to re-appoint Ken Ford, Steve Hansen and Jim Herb to the Board of Review and appoint new alternate member Joseph Sejat – term ending 1/2021. Gillette seconded. All Ayes. **Motion Carried.**
3. **Update Investment Policy- Add Michigan Class as Authorized Depository-**
  - Wittenbach motioned to update the Vergennes Township Investment Policy dated July, 1998 to add line item (e) to 5.1 Authorized Instruments as stated: e. Obligations described in subdivisions (a) through (g) of PA 20 as amended, if purchased through an interlocal agreement under the urban cooperation act of 1967, 1967 (Ex Sess) PA 7, MCL 124.50 to 124.512. Gillette seconded. All Ayes. **Motion Carried.**
  - Resolution to add *Michigan Class* as an authorized depository is needed in January.
4. **Exploratory Committee Discussion-** Sewer Authority- Board held discussion no Board action.
5. **CDBG update-** Hoffman will attend 1/23/19 meeting to gather more information on the Grant program for the 20-21 fiscal year. The paperwork (application/public notice/resolution and certification process will be submitted by Hope Network for the North Kent Transit CDBG fund allocation for each municipality that uses this service.. Funding will be awarded to Hope Network and then will be managed and administered to the communities.
6. **Approval needed for Collection of Summer Taxes for LAS, GRCC & KISD-** Mork motioned to collect Summer Taxes for LAS, GRCC & KISD. Hoffman seconded. All Ayes. **Motion Carried.**
7. **LARA update-** Hoffman updated the Board on the latest Lowell Area Recreation Authority information.

**Public Comment:** Wittenbach publicly thanked the Kent County Road Commission for their help, quick response and great job fixing the asphalt area near the ramp to the back of the Board Meeting room prior to the November 2018 election.

Adjournment 7:51 pm –

Next Regular Meeting – February 18, 2019