

***Vergennes Township***  
Regular Meeting Minutes  
December 16, 2013

The regular meeting of the Vergennes Township Board was called to order by Tim Wittenbach at 7:00 pm in the Vergennes Township Hall.

Members Present: Tim Wittenbach    -Supervisor  
                          Mari Stone            -Clerk  
                          Jean Hoffman       -Treasurer  
                          Rick Gillett         -Trustee

Members Absent: Al Baird            -Trustee

The agenda for the December 16, 2013 meeting was approved as presented. Motion made by Tim Wittenbach; seconded by Rick Gillett. **Motion Carried.** The minutes for the November 18, 2013 meeting were approved as presented. Treasurer's report and bills were read and approved as presented. Motion made by Jean Hoffman; seconded by Rick Gillett. **Motion Carried.**

**Unfinished Business:** No unfinished business

**New Business:**

**1. Appointments-**

Wittenbach motioned to nominate Scott Jernberg and Mike Mastrovito to the Planning Commission for a three year term ending 12/2016; seconded by Gillett. **Motion Carried.**

Gillett motioned to nominate Scott Jernberg and Peter Gustafson to the Zoning Board of Appeals for a three year term ending 12/2016; seconded by Stone. **Motion Carried.**

Hoffman motioned to nominate Nate Post to the Construction Board of Appeals for a three year term ending 12/2016; seconded by Gillett. **Motion Carried.**

Stone motioned to appoint Tim Wittenbach to the LCTV Fund Advisory Board, Jeff Bunn to the LACF Advisory Board, Mari Stone and Betsy Davidson to the LARA Board, Terry Conley to the Airport Board, and Tim Wittenbach to the Grattan Vergennes Sewer Board; seconded by Hoffman. **Motion Carried.**

**2. Collection of Summer Taxes for LAS, GRCC & KISD –**

Hoffman motioned to collect the summer taxes for LAS, GRCC and KISD; seconded by Gillett. **Motion Carried.**

### **3. Meeting Dates / Holiday Hours for 2014-**

Stone made a calendar for the board to review with all of the proposed meeting dates and holiday hours. The board meeting in April is the only month where it is planned to be the fourth Monday, instead of the third Monday. Wittenbach motioned to adopt the dates; seconded by Gillett.

**Motion Carried.**

### **4. Set Budget Meeting Date / Annual Meeting Date-**

Board discussed possible meeting dates for the annual meeting and the budget meeting. The Annual Meeting will be held on March 17, 2014 at 6:30pm, prior to the Regular March Meeting.

### **5. CDBG 2014- 2015 Allocations**

The Senior Neighbors of Lowell sent the township a letter asking for a portion of the township's CDBG funding for this coming year. Stone motioned to allocate \$5,500 to Senior Neighbors of Lowell and the maximum that the township can give to North Kent Transit; seconded by Wittenbach. **Motion Carried.**

### **6. Hall Window Bids-**

The board discussed replacing the window in the township hall. New Concepts gave the township a bid which is not as expensive as some of the other bids and the windows are comparable to other companies. Wittenbach motioned to move forward with the New Concept bid for \$2,916.63; seconded by Gillett. **Motion Carried.**

Wittenbach informed the board about the Fire Board meeting that took place in December. The new fire truck should be ready to use in July. The down payment for the truck will need to be done by February. Board also discussed the formula that is used for the funding of the fire department because Vergennes Township pays the most but has the least number of calls in all of the municipalities.

The board received a complaint letter which stated that a neighbor, Bob Bohn, had a large amount of water coming onto his land due to his neighbor's geothermal heating system. Stone motioned to write a letter and send it to the homeowner, drain commissioner and Bob Bohn asking that the homeowner takes care of the issue and finds another place for the water to drain; seconded by Wittenbach. **Motion Carried.**

### **Citizen's Comments:**

There were no citizen comments.

Meeting adjourned at 7:50 pm.

Respectfully Submitted,

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