

Vergennes Township
Regular Meeting Minutes
August 20, 2012

The regular meeting of the Vergennes Township Board was called to order by Tim Wittenbach at 7:00 pm in the Vergennes Township Hall.

Members Present: Tim Wittenbach -Supervisor
 Mari Stone -Clerk
 Jean Hoffman -Treasurer
 Rick Gillett -Trustee
 Al Baird -Trustee

The agenda for the August 20, 2012 meeting was approved as presented with the additions of Assessing Report and Zoning Report. Motion made by Rick Gillett; seconded by Jean Hoffman. **Motion Carried.** The minutes for the July 23, 2012 meeting were approved as presented. Treasurer's report and bills were read and approved with a motion made by Jean Hoffman; seconded by Rick Gillett. **Motion Carried.**

Public Hearing - SEUP for Michwave Tower on Hewitt Property-

Public hearing opened at 7:05pm. There were no comments.

Unfinished Business:

1. Lowell Fire Authority - Request to Adopt State Fire Code

Stone researched the process used in 2004 for adopting a new fire code. A public hearing had been held prior to adoption - it was adopted as an Ordinance, however, it could also be done as a Resolution. Board would like to get Jim Doezema and Mark Fleet's opinions on the 2012 update. Wittenbach motioned to set the public hearing for next month's meeting; seconded by Gillett. **Motion Carried.**

New Business:

1. SEUP for Michwave Tower on Hewitt Property-

Wittenbach suggested to the board that they table this issue until next month to see what progress is being made. The Michwave tower is still operating. Permits for this tower have not been approved because it does not meet the building codes. An engineer and electrician both need to inspect the tower. Hoffman stated that she is good with tabling it until next month, but thinks that the problem needs to be solved soon. Michwave has not submitted anything stating the progress of the tower. Wittenbach motioned to table it until next month; seconded by Gillett. **Motion Carried.**

2. Review and Discussion - Draft - LAFA Roles and Responsibilities-

The Lowell Area Fire Authority has created a document that states the different roles and responsibilities of various personnel. This document will help things run more smoothly. The LAFA wanted the board's opinion of it. They commented that it had a good layout, and it shows clearly who is responsible for the specific jobs. Board was in favor of this document.

3. Assessing Report

Debbie Rashid has been working on several tax tribunal cases. She is not pleased with the legal representation of the township, and would like to use an attorney that specializes in tax tribunal issues. There is a potential of a large payout in an upcoming case if it is not handled properly. The Board was supportive of the request, noting that the township has used legal specialists in the past in special cases. Stone motioned to contract with the attorney Crystal Morgan for assessing issues; seconded by Hoffman. **Motion Carried.**

4. Zoning Report

Currently there is an unoccupied cottage on Lally that is in rough shape. Vandersloot has been communicating with the owner representative regarding several issues, including junk complaints. The structure was recently secured but now there is a window and door wide open. There is also still a lot of junk in the yard. Board was not sure if Mark Fleet has a role, but Vandersloot will follow up with him. Wittenbach motioned to approve Vandersloot proceed with Civil Infraction process, seconded by Gillett. **Motion Carried.**

Citizen's Comments:

There were no citizen comments.

Meeting adjourned at 7:50 pm.

Respectfully Submitted,
