

Vergennes Township

Regular Meeting Minutes

August 18, 2008

The regular meeting of the Vergennes Township Board was called to order by Tim Wittenbach at 7:00 pm in the Vergennes Township Hall.

Members Present: Tim Wittenbach - Supervisor
Mari Stone - Clerk
Jean Hoffman - Treasurer
Vern Nauta - Trustee
Al Baird - Trustee

The agenda for the August 18, 2008 meeting was approved as presented by Hoffman; seconded by Nauta. **Motion Carried.** The minutes for the July 21 meeting were approved. The treasurers report and bills were read and approved with a motion by Nauta; seconded by Baird. **Motion Carried.**

Guest – Phil Saurman, Township Auditor – Presentation of 07-08 Audit – The township received an unqualified opinion, the best opinion, this year on their audit. Saurman said few adjustments had to be made and communication between the clerk and treasurer is excellent. The bills and treasurers report are read every board meeting so the township knows where their money is and where it's going. Saurman said new standards from the state have forced the audit to be more critical. There should be someone checking work done by others, and the township should follow an investment policy set by the state and then check on it every year. There were some IT comments, and those will be addressed in an acceptable use policy. Overall, there were no major problems with the audit, and the township has always done well on them.

Unfinished Business:

1. Triple Oak Pvt. Rd. – Request to Re-establish Construction Permit – This road has been in progress for a long time. A completion bond should have been issued so it could have been finished on time. Langlois now has a soil erosion permit from the Road Commission and needs a few more things before he can continue. There needs to be continued communication between Williams and Works and the contractor. The estimate for the completion of the road is \$36,000. There was a motion to give Bruce Langlois a permit to build the road contingent on the township receiving a copy of insurance from the contractor and engineer, a certificate of completion when finished, Williams and Works contacted and getting a completion bond of \$36,000 by Wittenbach; seconded by Nauta. **Motion Carried.**

New Business:

1. R2C Road Services – SEUP and Site Plan Review – R2C is buying the land behind their lot. Richard Rozell met with the building inspector already and a temporary permit will be issued until the building gets electricity. There was a motion to approve an SEUP and the site plan for R2C Road Services with the conditions the Planning Commission gave by Hoffman; seconded by Nauta. **Motion Carried.**

2. Scott Osborne - Request for Board Audience Re: Victory Lane Pvt. Dr. – Osborne wants to split his property, but the road he lives on needs to be finished before he can proceed. The road

has been in the process of being built for the last several years. The road was supposed to be finished within 1 year but the construction permit keeps being extended. Osborne is now concerned the road is being built in the wrong place. Legal proceedings using his own attorney have not resolved the situation, and he asked the township what role we should be playing. Williams and Works will be contacted to survey and see if the road is being built properly. Stone motioned to get a survey done by Williams and Works to see if the road is built correctly and in the proper location which will be paid for out of the Victory Woods escrow account, to consult the attorney to see if a civil infraction will be issued or see what can be done. Hoffman seconded, and the **Motion Carried.**

3. Discussion – 2009 Road Projects – The gravel roads are in good shape. The road commission will put down another application of chloride soon. An inquiry will be made regarding fixing Parnell south of 2-Mile Road.

4. POW-MIA Recognition Day Resolution – There was a motion to recognize the annual POW-MIA day in September by Wittenbach; seconded by Stone. **Motion Carried.**

5. Consideration of Kent County PDR Endorsement – A report on the county wide PDR program is being made to the county commissioners in late August and it will include a list of municipalities that support it. Stone asked the Board to have Vergennes included. Hoffman motioned to have Vergennes Township listed on the endorsement list, seconded by Nauta. A vote showed Stone, Hoffman and Nauta in favor, and Baird and Wittenbach against. **Motion Carried.**

Nauta asked if it was possible to work on the budget in December. The Board thought this is a good idea, as it gives more time to work on it. There was also discussion regarding moving the fiscal year to an alternate cycle – Stone will inquire with MTA.

Wittenbach discussed current status of the proposed fire authority - the board questioned if we will still have to contribute to the county truck program.

Grattan Township wants to meet with Vergennes and discuss the budget as well as other things. No one had objections to the meeting.

There was a motion to send the private road ordinance section that covers completion bonds to the Planning Commission by Wittenbach; seconded by Hoffman. **Motion Carried.**

There were no citizen comments.

The meeting was adjourned at 9:26.

Respectfully Submitted,

Mari Stone, Clerk