

Vergennes Township Board

Special Meeting/Workshop- March 26, 2018

Vergennes Township Board Room -10381 Bailey Dr., Lowell, MI 49331

MINUTES

A Special Meeting of the Vergennes Township Board was called to order on March 26, 2018 at 9 a.m. by Supervisor Wittenbach. Also present were members Mork, Rasch, Hoffman and Gillett. Architect Tim Spitzley was also in attendance. The purpose of the meeting was to continue work on the proposed building design for a new township hall building.

The Board discussed the projected costs of the new building, site work, asphalt, and interior furniture to determine a ball-park figure for the total project. The Board would like to keep the cost of the project at one-million dollars or less. An amortization schedule was generated using interest rates that were provided by local banking institutions at the full one-million dollars and the break-down of monthly payments were noted at a 20 year term. If one-million dollars were borrowed, annually, the mortgage cost would be close to \$67,000 per year. It was again noted that there is \$300,000 that would be used from the General Fund Savings which would decrease the amount that would be borrowed. The monthly payments would be covered by State Revenue funding. Vergennes Township receives five State Revenue checks per year. Annually, one State Revenue check would cover the building's mortgage.

Wittenbach will provide a copy of the TOPOGRAPHY study to an excavating company to gather preliminary site work costs. Hoffman will research refurbished office furniture costs. Once these figures are determined, they will be plugged into the estimated cost for the project.

Tim Spitzley the design architect discussed the proposed building's design and budget. The cost breakdown for the initial building design came in at close to 1.3 million dollars. That breakdown did not include site work or office furniture and the Board is not comfortable moving forward with that design due to the projected cost. It was determined that it is necessary to decrease the size of the proposed building and scale back on some of its features to get the project closer to the one-million dollar budget.

The Board expressed the importance of the design allowing for future expansion.

The need for, and the size of the proposed community/board room was discussed. It was noted that many residents have left positive comments and shared that this proposed community space is an important feature in the design. There are many people in Vergennes Township who would like to have a rentable space for gatherings that this community room would provide.

Tim Spitzley will work on a building design that accommodates our Township's needs while staying within a smaller budget.

Meeting adjourned at 11:18 am.