# ITEMS REQUIRED BEFORE A BUILDING PERMIT CAN BE ISSUED

All construction needs a Building Permit Application Completed

## The Following May or May Not Apply

_____ **2 Sets Blue Prints/Drawing** – For ALL construction
1150 sq. ft. minimum for residential
Sealed prints required for 3500 sq. ft. and above.

_____ **Site Plan**/unless interior remodeling
Lot drawing with house showing front, sides and rear yard setbacks.

_____ **Well and Septic Permits***: Kent County Health Dept.
Environmental Health Division
700 Fuller NE
Grand Rapids, MI 49504
616 632-6900

_____ **Driveway Permit** or Address Verification: all new homes per Road Commission showing county issued address:
Kent County Road Commission
1500 Scribner Ave. NW
Grand Rapids, MI 49504
616 242-6920

_____ **Soil Erosion Permit**: within 500 ft. of any water
Kent County Road Commission
1500 Scribner Ave. NW
Grand Rapids, MI 49504
616 242-6920

_____ **Energy Worksheet (**for new home construction only)

_____ **Accessory Building** application completed, if needed.

_____ **If applicable,** discussion with zoning officer concerning Flat River District

*Water connections Fee paid at Lowell Township, 2910 Alden Nash, 897-7600**
*Sewer connections Fee paid at Grattan Township, 12050 Old Belding Rd, 691-8450**

_____ ****Proof of payment** required before permit can be issued.

**All required documents must accompany Building Permit Application**